

## **JOB DESCRIPTION - RCPSYCH IN SCOTLAND REGIONAL ADVISOR**

### **Term of Office**

Reviewed after five years. This period may be extended only in exceptional circumstances.

Recommended minimum of one PA per week, to be agreed at local job planning and funded by employer.

### **Definition of appointment**

Regional Advisors are representatives of the College on all matters relating to training and recruitment in Psychiatry. They are the College's link with regional NHS Education for Scotland (NES) offices, employers and medical schools, concerning issues relating to training and recruitment. The areas covered by Regional Advisors are coterminous with the regional offices of NES in the North, East, South-east and West of Scotland.

Regional Advisors have Deputies who have a complementary role, and act on their behalf in their absence. The Regional Advisor and Deputy Regional Advisor should work closely together.

### **Contact with the Scottish College**

Four meetings are held each year at the RCPsych in Scotland, chaired by the Chair of the Choose Psychiatry in Scotland Committee, which all Regional Advisors should attend (or the Deputy in the Regional Advisor's absence).-

### **Contact with the UK College**

Three Regional Advisors Committee meetings are held each year at the UK College, chaired by the Registrar, to which all Regional Advisors (or the Deputies in their absence) are invited.

### **Method of appointment**

The Chair of the RCPsych in Scotland is responsible for recommending the appointment of Regional Advisor and Deputy Regional Advisor; final approval is given by the Education, Training and Standards Committee. The Chair is expected to make the process known and to provide an opportunity for candidates to apply. A selection interview will take place if more than one candidate applies and prior to this the Chair of the RCPsychiS will consult the following people:

- Devolved Council

- Choose Psychiatry in Scotland Committee
- Specialty Training Board

### **Duties**

- Acting as an RCPsychiS representative on all matters relating to training and recruitment in Psychiatry.
- Involvement in GMC and Deanery Quality Assurance procedures. Regional Advisors should also play a part in assisting Training Programme Directors, Educational Supervisors and DMEs to implement the recommendations.
- Together with the Postgraduate Dean, undertake visits to meet with TPDs, Educational and Clinical Supervisors and trainees to discuss local educational problems, as necessary.
- Active involvement in training programmes in their Region, including assisting with the general development of such rotations.
- Involvement in the provision of Postgraduate Psychiatry courses (e.g. the MRCPsych Curriculum Courses)
- Provide advice to recruits to Psychiatry, as well as to trainees in Psychiatry who encounter educational or career problems.
- Regional Advisors should inform the College of major local developments and problems.
- Regional Advisors may also be involved in the recruitment to Psychiatry process.

### **Committees**

Regional Advisors would normally be invited to be members of the NES Mental Health Specialty Training Board.

Regional Advisors may be part of local NES Specialty Training Committees

Regional Advisors should also keep in close touch with the work of the RCPsychiS and should be members of its Choose Psychiatry in Scotland Committee

Regional Advisors to meet regularly with Regional Representatives and maintain a good working relationship with their Deputy Regional Advisor.