



## Adding a PDSA cycle

Please note that you can only enter PDSA cycles for change ideas that are in your driver diagram.

### 1. On your project home page, click the 'PDSA' tab.

The screenshot shows the project home page for 'Ward - Sexual Safety Collaborative'. The breadcrumb trail is 'Projects > - Sexual Safety Collaborative > General'. The page title is 'Ward - Sexual Safety Collaborative' with the visibility 'Everyone can view'. The navigation tabs are 'General', 'Driver diagram', 'Measures & charts', 'Pdsas', and 'Discuss'. The 'Pdsas' tab is highlighted with a green circle. Below the tabs, there are five cards: 'Change score' (2.0), 'Project team' (a grid of colored circles with letters), 'Driver diagram' (a horizontal bar chart), 'Measures' (5 Measures, 5 Charts), and 'Pdsas' (with an 'Add' button). An 'Actions' dropdown menu is visible on the right.

### 2. Click 'new PDSA ramp'.

The screenshot shows the 'Pdsas' page for 'Ward - Sexual Safety Collaborative'. The breadcrumb trail is 'Projects > - Sexual Safety Collaborative > Pdsas'. The page title is 'Ward - Sexual Safety Collaborative' with the visibility 'Everyone can view'. The navigation tabs are 'General', 'Driver diagram', 'Measures & charts', 'Pdsas', and 'Discuss'. The 'Pdsas' tab is highlighted. Below the tabs, there is a 'Pdsa ramps' section with a message 'There is nothing in this list'. A 'New pdsa ramp +' button is highlighted with a green circle. An 'Actions' dropdown menu is visible on the right.



3. Enter details of your PDSA including a title and the aim of your change idea. Click the arrow under 'change ideas' and a list of your change ideas will appear (taken from your driver diagram). Select the change idea this PDSA relates to.

Ward - Sexual Safety Collaborative

Everyone can view

General Driver diagram Measures & charts **Pdsas** Disc

Pdsa ramps

There is nothing in this list

What's the purpose of this new PDSA?

1 2 3 4

Title

Enter title

Aim

Enter your aim here

Change Idea

Select change idea here

Cancel X Next →

Actions ↓

New pdsa ramp +

4. Complete the prompts shown on screens 2, 3 and 4.

Ward - Sexual Safety Collaborative

Everyone can view

General Driver diagram Measures & charts **Pdsas** Disc

Pdsa ramps

There is nothing in this list

What's the purpose of this new PDSA?

1 2 3 4

Title

Enter title

Aim

Enter your aim here

Change Idea

Select change idea here

Cancel X Next →

Actions ↓

New pdsa ramp +