

# Faculty of Addictions Annual Residential Conference



**28<sup>th</sup> - 29<sup>th</sup> April 2011, Hilton Hotel, Newcastle**

## CALL FOR POSTERS

### Instructions on the preparation of abstracts:

1. Abstracts should be typed single spaced, font size (**10**), **Verdana** in Word format using standard text, or text-only format. Apple Mac documents cannot be accepted.
2. The title should be in **bold**, followed by the full name(s) of the author and all co-authors, including titles (e.g. Dr) and their affiliations
3. Hand-written abstracts will **not be accepted**.
4. The title must contain no abbreviations.
5. The abstract must be no longer than 300 words.
6. The abstract should present in order: the aims, methods, results and comments or conclusions. If no information is given in the abstract about the results of the study, the authors must include a covering letter of explanation with their submission.
7. Bibliographic references, tables and appendices must not be included in the abstract.
8. Please make sure you check all spellings carefully.

### Poster Presentation Prize for Trainees:

The Faculty of Addictions gives a prize for the best submission by a psychiatric trainee. The value of the prize is £300. It is awarded on the basis of originality and relevance of Addictions. Shortlisted candidates will be advised approximately two weeks before the meeting, and the final prize judging will be made and announced at the meeting. The winner will be expected to provide a summary article for the SCAN newsletter, and the full text of their poster for inclusion on the web page.

### How to send abstracts:

Abstracts should be e-mailed to [dgoka@rcpsych.ac.uk](mailto:dgoka@rcpsych.ac.uk) with a subject reference of '**Your Surname – ADD 2011**'. The following information should be included in the covering message:

- Name of main presenting author
- Membership number (if applicable)
- Mailing address
- Daytime telephone number / fax
- Name of author's work organisation
- General subject of presentation
- Whether you would like your abstract to be considered for the Poster Presentation Prize for Trainees

## CLOSING DATE: 4<sup>th</sup> February 2011

**The conference fee will apply to submitted poster presenters**

**Contact:** The Royal College of Psychiatrists, Conference Office  
Email: [dgoka@rcpsych.ac.uk](mailto:dgoka@rcpsych.ac.uk), Tel: +44 (0) 20 7235 2351 x 6145

### Instructions for poster presentations:

If your abstract is accepted for poster presentation at the meeting, the size of the poster board that you will be allocated is 2 metres high x 1 metre wide. The top line(s) should give the title of your abstract with lettering not less than 2.5cm high. The next line(s) should indicate the author(s) and their affiliations. Continue with the introduction, methods, results and discussion as appropriate. The poster should end with conclusions. You are advised to bring your own adhesive Velcro or pins for mounting the presentation on the board. Hand-outs, citations and contact details for distribution to interested delegates are always appreciated.

**Please note that we are unable to return posters to presenters if they are left behind at the end of the meeting.**