



*...recognising
excellence in
psychiatry*

Entry forms

*RCPsych
Awards 2012*



How to enter

All applicants must complete the contact details section on the next page. You may enter as many categories as you wish but you must supply a completed entry form, an 800-word entry, a 300-word summary and supporting documentation for each category.

No charge will be made for entries for the Awards. Details of the Awards ceremony will follow in due course.

Please note that the nominee must have given their permission to be nominated prior to the entry being submitted.

Each entry:

- should be no more than 800 words long
- must be accompanied by a concise explanation (no more than 300 words) as to how the nominee meets the Award criteria
- should be accompanied by any relevant supporting materials which offer evidence of how the nominee meets the criteria.

Self-nominations can only be accepted in the following categories:

- Psychiatric Team of the Year
- Mental Health Services Provider of the Year.

These entries must be accompanied by a letter of support from the Chief Executive, Chair or other member of the organisation's board or senior management team.

Self-nominations cannot be accepted in any other category.

Also, peer nominations cannot be accepted in either the Core Psychiatric Trainee of the Year or Advanced Psychiatric Trainee of the Year categories.

All entries and supporting documentation must be typewritten in English. Please state the name of the individual or organisation as you would like it referred to throughout the competition.

Please ensure that your entry form has answered all the criteria required. Entries which do not demonstrate that the criteria have been met will not be considered.

Entries for the Lifetime Achievement Award will not be accepted as this will be awarded by the President and Council of the Royal College of Psychiatrists.

Confidentiality

All nominations will be treated as confidential. However, the Royal College of Psychiatrists reserves the right to publish the entry summaries submitted. Information supplied in the supporting material will remain confidential.

Deadline for entries: Monday, 12 March 2012

Contact details form for all entries

This form should be completed and returned with all relevant category entry forms and entries.

Name

Email

Job title

Organisation name

Address

.....

.....

Postcode

Telephone number

I attach applications for the following categories:

- Core Psychiatric Trainee of the Year (CT1–CT3)
- Advanced Psychiatric Trainee of the Year (ST4–ST6 and SpR)
- Psychiatric Trainer of the Year
- Psychiatric Academic/Researcher of the Year
- Public Educator of the Year
- Service User Contributor(s) of the Year
- Carer Contributor(s) of the Year
- Mental Health Services Provider of the Year
- Psychiatric Team of the Year
- Medical Manager/Leader of the Year
- Psychiatrist of the Year

Please return all forms to:

Mrs Nicola Boyce
Campaign and Communications Manager
Royal College of Psychiatrists
17 Belgrave Square
London SW1X 8PG

Tel. 020 7235 2351 ext 6131
Website: www.rcpsych.ac.uk

Data protection statement

What will we do with the information you give us?

1. It can be used by the College's staff and officers on a need to know basis in carrying out the College's work. Some details, such as your name, workplace and photograph, may be placed on the website.
2. Our policy is to pass on details to third parties only for research projects and educational events which have individually been approved by the Registrar. If you do not want your details passed on to third parties please contact the Membership Data Manager at poconnor@rcpsych.ac.uk

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Category one – Core Psychiatric Trainee of the Year (CT1–CT3)

Please note: self-nominations or nominations for trainees by other trainees cannot be accepted in this category.

Name of nominee

Nominee's organisation name

Nominee's job title

Nominee's address

.....

.....

Postcode

Telephone number

Email

Entry submitted by:

Contact name

Organisation name

Job title

Address

.....

.....

Postcode

Telephone number

Email

Have you informed the nominee of this entry?

Have they given their permission for the entry to go forward?

Have they agreed to attend the Awards ceremony (or send a representative) in the event that they are shortlisted?

Please attach your awards entry summary (up to 300 words), your awards entry (up to 800 words) and any supporting documentation.

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Category two – Advanced Psychiatric Trainee of the Year (ST4–ST6 and SpR)

Please note: self-nominations or nominations for trainees by other trainees cannot be accepted in this category.

Name of nominee

Nominee's organisation name

Nominee's job title

Nominee's address

.....

.....

Postcode

Telephone number

Email

Entry submitted by:

Contact name

Organisation name

Job title

Address

.....

.....

Postcode

Telephone number

Email

Have you informed the nominee of this entry?

Have they given their permission for the entry to go forward?

Have they agreed to attend the Awards ceremony (or send a representative) in the event that they are shortlisted?

Please attach your awards entry summary (up to 300 words), your awards entry (up to 800 words) and any supporting documentation.

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Category three – Psychiatric Trainer of the Year

Please note: self-nominations cannot be accepted in this category.

Name of nominee

Nominee's organisation name

Nominee's job title

Nominee's address

.....

.....

Postcode

Telephone number

Email

Entry submitted by:

Contact name

Organisation name

Job title

Address

.....

.....

Postcode

Telephone number

Email

Have you informed the nominee of this entry?

Have they given their permission for the entry to go forward?

Have they agreed to attend the Awards ceremony (or send a representative) in the event that they are shortlisted?

Please attach your awards entry summary (up to 300 words), your awards entry (up to 800 words) and any supporting documentation.

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Category four – Academic/ Researcher of the Year

Please note: self-nominations cannot be accepted in this category.



Name of nominee

Nominee's organisation name

Nominee's job title

Nominee's address

.....

.....

Postcode

Telephone number

Email

Entry submitted by:

Contact name

Organisation name

Job title

Address

.....

.....

Postcode

Telephone number

Email

Have you informed the nominee of this entry?

Have they given their permission for the entry to go forward?

Have they agreed to attend the Awards ceremony (or send a representative) in the event that they are shortlisted?

Please attach your awards entry summary (up to 300 words), your awards entry (up to 800 words) and any supporting documentation.

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Category five – Public Educator of the Year

Please note: self-nominations cannot be accepted in this category.

Name of nominee

Nominee's organisation name

Nominee's job title

Nominee's address

.....

.....

Postcode

Telephone number

Email

Entry submitted by:

Contact name

Organisation name

Job title

Address

.....

.....

Postcode

Telephone number

Email

Have you informed the nominee of this entry?

Have they given their permission for the entry to go forward?

Have they agreed to attend the Awards ceremony (or send a representative) in the event that they are shortlisted?

Please attach your awards entry summary (up to 300 words), your awards entry (up to 800 words) and any supporting documentation.

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Category six – Service User Contributor(s) of the Year

Please note: self-nominations cannot be accepted in this category.



Name of nominee

Nominee's organisation name

Nominee's job title

Nominee's address

.....

.....

Postcode

Telephone number

Email

Entry submitted by:

Contact name

Organisation name

Job title

Address

.....

.....

Postcode

Telephone number

Email

Have you informed the nominee of this entry?

Have they given their permission for the entry to go forward?

Have they agreed to attend the Awards ceremony (or send a representative) in the event that they are shortlisted?

Please attach your awards entry summary (up to 300 words), your awards entry (up to 800 words) and any supporting documentation.

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Category seven – Carer Contributor(s) of the Year

Please note: self-nominations cannot be accepted in this category.

Name of nominee

Nominee's organisation name

Nominee's job title

Nominee's address

.....

.....

Postcode

Telephone number

Email

Entry submitted by:

Contact name

Organisation name

Job title

Address

.....

.....

Postcode

Telephone number

Email

Have you informed the nominee of this entry?

Have they given their permission for the entry to go forward?

Have they agreed to attend the Awards ceremony (or send a representative) in the event that they are shortlisted?

Please attach your awards entry summary (up to 300 words), your awards entry (up to 800 words) and any supporting documentation.

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Category eight – Mental Health Services Provider of the Year

Self-nominations will be accepted in this category. However, entries must be accompanied by a letter of support from the Chief Executive, Chair or other member of the organisation's board or senior management team.

Name of contact at nominated organisation
.....
Nominee's organisation name
Job title of contact at nominated organisation
Nominee's address
.....
.....
Postcode
Tel. number of contact at nominated organisation
Email for contact at nominated organisation

Entry submitted by:
Contact name
Organisation name
Job title
Address
.....
.....
Postcode
Telephone number
Email

- Have you informed the nominee of this entry?
- Have they given their permission for the entry to go forward?
- Have they agreed to attend the Awards ceremony (or send a representative) in the event that they are shortlisted?

Please attach your awards entry summary (up to 300 words), your awards entry (up to 800 words) and any supporting documentation.

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Category nine – Psychiatric Team of the Year

Self-nominations will be accepted in this category. However, entries must be accompanied by a letter of support from the Chief Executive, Chair or other member of the organisation's board or senior management team.

Name of team contact

Nominated team's organisation name

Job title of contact at nominated team

Nominee's address

Postcode

Telephone number

Email for contact in nominated team

Team name

Team members' names and job titles

Entry submitted by:

Contact name

Organisation name

Job title

Address

Postcode

Telephone number

Email

Have you informed the nominee of this entry?

Have they given their permission for the entry to go forward?

Have they agreed to attend the Awards ceremony (or send a representative) in the event that they are shortlisted?

Please attach your awards entry summary (up to 300 words), your awards entry (up to 800 words) and any supporting documentation.

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Category ten – Medical Manager/Leader of the Year

Please note: self-nominations cannot be accepted in this category.

Name of nominee
Nominee's organisation name
Nominee's job title
Nominee's address
.....
.....
Postcode
Telephone number
Email

Entry submitted by:

Contact name
Organisation name
Job title
Address
.....
.....
Postcode
Telephone number
Email

- Have you informed the nominee of this entry?
- Have they given their permission for the entry to go forward?
- Have they agreed to attend the Awards ceremony (or send a representative) in the event that they are shortlisted?

Please attach your awards entry summary (up to 300 words), your awards entry (up to 800 words) and any supporting documentation.

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Category eleven – Psychiatrist of the Year

Please note: self-nominations cannot be accepted in this category.

Name of nominee

Nominee's organisation name

Nominee's job title

Nominee's address

.....

.....

Postcode

Telephone number

Email

Entry submitted by:

Contact name

Organisation name

Job title

Address

.....

.....

Postcode

Telephone number

Email

Have you informed the nominee of this entry?

Have they given their permission for the entry to go forward?

Have they agreed to attend the Awards ceremony (or send a representative) in the event that they are shortlisted?

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