

Job Description for Deputy Regional Advisor, RCPsych in Scotland

Title

Deputy Regional Advisor.

Definition of Appointment

The Deputy Regional Advisor will have a complementary role to that of the Regional Advisor and will act on their behalf in their absence.

Contact with the College

Three meetings are held each year at the College, to which all Regional and Deputy Regional Advisors are invited. The meetings are chaired by the College Registrar.

Method of Appointment

The Chair of the Division is responsible for recommending the appointment of Regional Advisor and Deputy Regional Advisor; final approval is given by the Education and Training Committee (ETC). The Chair is expected to make the process known and to provide an opportunity for candidates to apply.

If more than one candidate applies a selection interview will take place and prior to this the Chair of Division will consult the following people:

- The Executive Committee of the RCPsych in Scotland
- Local Postgraduate Dean
- Head(s) of University Department(s)
- Outgoing post holder

Term of Office

Five years. This period may be extended only in exceptional circumstances. Deputy Regional Advisors should vacate their position on retirement from the NHS.

Duties

- Please see Job Description for Regional Advisors. Deputy Regional Advisors are expected to work closely with Regional Advisors, and deputise as required.
- Deputy Regional Advisors will, with the assistance of the RCPsych in Scotland Manager, gather workforce information on behalf of the College.