

# ROYAL COLLEGE OF PSYCHIATRISTS

## ROLE DESCRIPTION

<b>ROLE TITLE:</b>	Elected Member of the Council
<b>TERM OF OFFICE:</b>	Five years
<b>RESPONSIBLE TO:</b>	President
<b>WORKING WITH:</b>	
<b>Governance</b>	Council and Board of Trustees
<b>Management</b>	Chief Executive, Director of Finance & Operations
<b>ELECTED/APPOINTED:</b>	Elected
<b>TIME COMMITMENT:</b>	Four meetings per annum
<b>SALARY:</b>	Unpaid

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### JOB PURPOSE

The Council, which is chaired by the President, leads on matters relating to education, policy, professional practice, professional standards, public engagement, quality, research, and training in psychiatry. Its responsibilities include the election of new members and Fellows and the approval of applications for other categories of membership. It makes recommendations to the Board of Trustees about the nature, scope and extent of the privileges of membership.

The Council is made up of the Honorary Officers, Committee Chair Reps, Division Chairs, Faculty Chairs, elected members and co-opted members.

There are four elected members of the Council of whom not more than two shall be Fellows. No such elected Member, Specialist Associate or Fellow shall serve on the Council for more than five years in that capacity without a break of at least one year.

### KEY RESPONSIBILITIES

1. Attend meetings of the Council.
2. Promote and uphold the College values of Courage, Innovation, Respect, Collaboration, Learning and Excellence.
3. Deal with matters relating to education, policy, professional practice, professional standards, public engagement, quality, research, and training in psychiatry.
4. Familiarise oneself with College governance processes and work within these, including conveying relevant information to and from the wider membership.

5. One elected member is coopted to the Finance Management Committee to represent the member perspective

If a complaint is made against a holder of an elected or appointed office under College's Disciplinary and Complaints Procedure and that complaint is upheld, he or she may be subject to the courses of action set out in the Procedure. Such courses of action may include, but are not limited to, removal from College office or removal from College committees including the Council.

## **THE COLLEGE VALUES**

### **Courage**

- Champion the specialty of psychiatry and its benefits to patients
- Take every opportunity to promote and influence the mental health agenda
- Take pride in our organisation and demonstrate self-belief
- Promote parity of esteem
- Uphold the dignity of those affected by mental illness, intellectual disabilities and developmental disorders.

### **Innovation**

- Embrace innovation and improve ways to deliver services
- Challenge ourselves and be open to new ideas
- Seek out and lead on new, evidence-based, ways of working
- Have the confidence to take considered risks
- Embrace the methodology of Quality Improvement to improve mental health services and the work of the College.

### **Respect**

- Promote diversity and challenge inequalities
- Behave respectfully – and with courtesy – towards everyone
- Challenge bullying and inappropriate behaviour
- Value everyone's input and ideas equally
- Consider how own behaviour might affect others
- Respect the environment and promote sustainability.

### **Collaboration**

- Work together as One College – incorporating all members, employees, patients and carers
- Work professionally and constructively with partner organisations
- Consult all relevant audiences to achieve effective outcomes for the College
- Work together with patients and carers as equal partners
- Be transparent, wherever possible and appropriate.

### **Learning**

- Learn from all experiences
- Share our learning and empower others to do the same
- Value and encourage personal feedback
- Use feedback to make continuous improvements
- Create an enabling environment where everyone is listened to, regardless of seniority
- Positively embrace new ways of working.

### **Excellence**

- Deliver outstanding service to members, patients, carers and other stakeholders

- Promote excellent membership and employee experience
- Always seek to improve on own performance
- Promote professionalism by acting with integrity and behaving responsibly
- Demonstrate accountability in all that we do
- Uphold the College's 'Core Values for Psychiatrists'.

**INTERNAL COLLEGE CONTACTS (during Elections):**

- Department: Finance and Operations
- Section/Project: Membership Services
- Name of Contact: Devan Turner
- Job Title: Membership Services Coordinator

**INTERNAL COLLEGE CONTACTS:**

- Department: Finance and Operations
- Section/Project: Governance
- Name of Contact: Rebecca Danks
- Job Title: Senior Committee Officer

December 2025.