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Tuesday 8th June 2021

Virtual Conference via Zoom

**Abstract Submission Guidelines**

**Submission of abstracts**

Please read the following guidelines and submit your abstract by e-mail. **The closing date for receipt of submissions is 5pm Thursday 3rd June 2021**. Submissions must be received on one of the templates below or will be returned. You will receive email notification of whether your abstract has been accepted. All authors will receive written feedback on their submissions prior to the date of the conference. This will enable authors of successful abstracts to edit their work before presentation and publication.

**Topic**

The abstract can cover topics on any aspect of psychological medicine or mental health.

**Abstracts must be:**

* Typed, no smaller than 10pt
* Single spaced
* No more than 250 words

**Do not include:**

* References
* Illustrations

**Please note:** Biographical and identifying data should appear on a covering page only, so that all work is blinded to reviewers.

**FORM A: Research Findings**

It is usually best to start with a brief introduction explaining the background and previous work in the area, followed by your research question or objectives and a description of the methods used for your study. This should then be followed by your results. After the results, try to acknowledge the limitations of your study.  Conclusions and recommendations should be last, and should be based entirely on results presented in the abstract.

**FORM B: New Research Ideas**

The abstract should include the following information: proposed title; your research idea; the proposed methods of data collection and analysis; anticipated outcomes; details of potential funding sources; and, relevance of your research idea to health and social care policy/practice.

**FORM C: Audit**

The abstract should include the title, outline of the problem or issue, definition of criteria and standards, audit of current or baseline practice, comparison of performance with criteria and standards, implementing change, and re-auditing and sustaining improvements.

**PLEASE ENSURE YOU COMPLETE THE CORRECT FORM!**

If you have any queries please contact Dr Gareth Cuttle Gareth.Cuttle@rcpsych.ac.uk

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**Abstract Submission Form**

**\*RESEARCH FINDINGS\***

**FORM A**

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| **Title of Abstract** |  |
| **Primary Author** |  |
| **Designation** |  |
| **Organisation** |  |
| **Other Authors** |  |
| **Mailing Address** |  |
| **Post Code** |  |
| **Phone No** |  |
| **Fax No** |  |
| **E-mail** |  |

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| **Please indicate where you heard about this call for abstracts:** |
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**Title:**

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**Introduction/background:**

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**Research question/objectives:**

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**Methods:**

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**Results:**

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**Limitations:**

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**Conclusions and recommendations:**

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Completed abstract submissions should be emailed to Dr Gareth Cuttle

at [Gareth.Cuttle@rcpsych.ac.uk](mailto:Gareth.Cuttle@rcpsych.ac.uk) by **5pm Thursday 3rd June 2021**.

**Abstract Submission Form**

**\*NEW research IDEA\***

**FORM B**

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| **Title** |  |
| **Primary Author** |  |
| **Designation** |  |
| **Organisation** |  |
| **Other Authors** |  |
| **Mailing Address** |  |
| **Post Code** |  |
| **Phone No** |  |
| **Fax No** |  |
| **E-mail** |  |

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| **Please indicate where you heard about this call for abstracts:** |
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**Proposed title:**

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**Research idea:**

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**Proposed methods:**

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**Anticipated outcomes:**

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**Potential funding sources**

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**Relevance to health and social care policy/practice**

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**Abstract Submission Form**

**\*AUDIT\***

**FORM c**

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| **Title** |  |
| **Primary Author** |  |
| **Designation** |  |
| **Organisation** |  |
| **Other Authors** |  |
| **Mailing Address** |  |
| **Post Code** |  |
| **Phone No** |  |
| **Fax No** |  |
| **E-mail** |  |

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| --- |
| **Please indicate where you heard about this call for abstracts:** |
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**Title:**

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**Problem or issue:**

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**Definition of criteria & standards:**

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**Audit of current or baseline practice:**

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**Comparison of performance with criteria and standards:**

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**Implementing change:**

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**Re-auditing & sustaining improvements:**

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at [Gareth.Cuttle@rcpsych.ac.uk](mailto:Gareth.Cuttle@rcpsych.ac.uk) by **5pm Thursday 3rd June 2021**.