

Sampling method and eligibility for EIP spotlight audit

Sample size

A random sample of a maximum of 100 patients per team. Where a team identifies fewer than 100 eligible patients, no random sample will be created and all patients identified will be included in data collection for the audit. If your Health Board does not have an EIP team, the random sample will be maximum of 100 patients per Health Board.

Eligibility criteria for patients:

- Patients aged 14-65 years, who are on the caseload of the EIP team.*
- If the service is part of a larger team (integrated into a CMHT, for example) please only count those on the EIP caseload.*
- The person has:
 - First Episode Psychosis (FEP)
- On the team's caseload (or where there is no EIP team, receiving treatment) for 6 months or more at the census date (**1 February 2018**) and still on the caseload in **September 2018** when the list of patients is submitted to the NCAP team for sampling.
- Patients who are experiencing psychotic symptoms due to an organic cause, for example, brain diseases such as Huntington's and Parkinson's disease, HIV or syphilis, dementia, or brain tumours or cysts should **not** be included in the sample.

* If there is no EIP team in your Health Board, please identify patients meeting all other eligibility criteria.

Sampling method

1. Identify all patients meeting the eligibility criteria on the census date (**1 February 2018**) within the EIP team.
2. Complete the Excel template provided with a list of all eligible patients and return it to the NCAP team by **Friday 14 September**. Please note that you should do this even if you don't have more than 100 eligible patients.
3. If the team has more than 100 eligible patients, the NCAP team will return your random sample for the audit by **Friday 28 September**. (Please note that this is the latest date you will receive the sample, we will make every effort to generate random samples as soon as possible after receiving the spreadsheet).

For each patient, you will be asked to include the following:

- Health Board/organisation name: Please choose the Health Board/organisation name from the dropdown list
- Team name: Please choose the team name from the dropdown list
- Patient ID: Please assign each patient in this sample a NCAP patient ID (number NCAP1 to NCAPn). Please do not use the patient's name, NHS number, initials or any ID that may be used to identify the service user, or send your list of pseudonymized IDs linked to the original patient identifiers to the NCAP team, as this may constitute a breach of patient confidentiality.