

Calling all EIP teams- NCAP is excited to unveil the second round of the QI Collaborative.

Deadline for registration is Tuesday 12th March 2024 at 5pm.

What is this programme about?

The College's Centre for Quality Improvement (CCQI) is happy to present the second round of the NCAP Quality Improvement (QI) collaborative for EIP and CYP teams which will take place between May 2024 and May 2025.

Enhanced programme

We are offering **six teams** the opportunity to receive a year of free one-to-one coaching from one of the QI coaches. Successful teams will be asked to showcase their improvement journey to attendees at the four online shared learning events throughout the 12-month programme. **Teams can apply to the enhanced programme with any improvement project ideas that align with any of the NCAP key standards.**

Six teams will be chosen based on their ability to demonstrate their willingness to undertake the work in line with the criteria outlined in the registration form below. As this is a limited offer, we anticipate a lot of interest and the final deadline for applications is **5pm on Tuesday 12th March 2024.**

What are the criteria and commitments required to participate in the enhanced programme?

Participation in the collaborative does not incur a fee for Trusts/Health Boards or teams. It is, however, important for the success of the work that your team discuss their capacity and ability to commit to a sustained 12-month QI process.

- **Topic:** to be eligible for one of the six opportunities to receive direct one-to one coaching, your team needs to be keen to carry out a QI project that aligns to **any of the NCAP key standards.**
- **Senior sponsorship:** you will need to demonstrate the availability and support of someone at executive or director level who has operational responsibility for the service and sufficient influence over the system to be able to unblock any barriers faced by your team.
- **Project leadership:** you will need to identify a project lead(s) to manage the work of the team and be the key point of liaison with the QI coach.
- **Project team:** you will need to establish a small QI project team that includes multidisciplinary staff of all grades. Teams are required to have at least one lived experience representative on their team to fulfil the criteria for selection. Your project team should meet regularly throughout the project, ideally fortnightly but not less than monthly.
- **Attendance at events:** all teams will be required to have representatives able to attend the in-person training day (Thursday 23rd of May) and all of the four online shared learning sessions.
- **Data collection:** your team will be required to collect data according to an agreed local team measurement plan to understand the impact of your QI initiatives. This will include being able (with the help of your QI coach) to collect baseline data about how your service is currently complying with the relevant standards, and additional diagnostic data that will help you understand some your area for improvement prior to the in-person training day on 23rd May 2024.
- **Showcasing your progress at online learning sessions:** there will be four online shared learning sessions where all teams participating in the enhanced programme will be expected to share their QI initiatives and progress with fellow participants. **All NCAP**

members, whether or not they are participating in the enhanced programme, are invited to attend these sessions to allow for shared QI learning.

Timeline for the enhanced programme:

Date	Activity
Tuesday 12 th March 2024	Deadline for submitting registration form for the enhanced programme.
By 22 nd March 2024	The six successful teams are selected and contacted.
Week commencing 1 st April	The six teams will be able to book in an introductory call with their QI coach who will support them in establishing their QI project team and collecting their baseline data. Teams will then be able to meet virtually with their QI coach in preparation for the in-person training day in May.
Thursday 23 rd May 11:00- 15:00pm	We will be hosting an <u>in-person</u> QI training event at the Royal College of Psychiatrists, London <u>for Project Leads and one other QI project team member to attend.</u> The focus of the training will be: <ul style="list-style-type: none"> ○ introducing the Model for Improvement; ○ discussing the baseline and diagnostic data that the teams have collected; ○ agreeing ways of collecting ongoing measures; ○ exploring initial change ideas; ○ reviewing QI team membership.
June to January 2025	For the six selected teams these seven months will be spent identifying and testing improvement ideas aligned with their project aim. During this time there will be two online shared learning sessions, the first on Thursday 25th July and second in October (date tbc) . In these sessions teams will have an opportunity to present their improvement projects to the wider NCAP network attendee's.
January 2025 to April 2025	For the final four months, teams will focus on demonstrating sustained improvement which will be showcased at the final two online shared learning sessions which will be held on January 2025 (date tbc) and April 2025 (date tbc)
May 2025	Collaborative closes.

What support is on offer?

Check out our dedicated webpage [NCAP Quality Improvement \(rcpsych.ac.uk\)](https://rcpsych.ac.uk) which will be updated regularly with shared learning event recordings and downloadable QI templates that all services can use. Please look out for updates and invites to attend the four shared learning events which are open to all NCAP members.

Once teams are selected for the Enhanced programme:

- Each team will be allocated a QI coach who will support them to collect baseline and diagnostic data, test ideas, to understand the impact of the changes and help them to overcome any barriers/challenges.
- The QI coach will maintain contact throughout the 12-month programme in a way that is agreed with the project lead for updates, feedback, and monthly progress reports.

Registration Form

Thank you for your interest in the Royal College of Psychiatrists’ national Quality Improvement (QI) collaborative as part of the National Clinical Audit of Psychosis. **If you would like to apply for your team to take part in the enhanced programme, please complete the registration form and return this to NCAPQI@rcpsych.ac.uk**

Please ensure you complete all sections of the registration form below including the signed confirmation **no later than 5pm on Tuesday 12th March 2024.**

Organisation Details

Organisation name:	Click here to add text
Location:	Click here to add text

Team Details

Each team will need an identified project lead and a senior sponsor.

Team name:	Click here to add text
Senior sponsor name:	Click here to add text
Job title:	Click here to add text
Email address:	Click here to add text
Project lead name:	Click here to add text
Job title:	Click here to add text
Email address:	Click here to add text

Please summarise the improvement ideas that want to work on with the support of this programme.

Click here to add text

Please outline why you feel your team would benefit from participating in the enhanced QI programme:

Click here to add text

Please tick each box to confirm

- I/We have noted the key dates for the in-person training events and online learning sessions
- I/We have completed the organisation and team details section
- I/We agree (if selected) to provide monthly reports to our allocated QI coach.
- I/We have a lived experience representative as part of our QI project team

Confirmation:

Please return to NCAPQI@rcpsych.ac.uk no later than 5pm on Tuesday 12th March 2024

I confirm that my team are ready to undertake the work as defined above, including attendance of in-person training, online learning sessions, and data collection activities.

Name: Click here to add text

Date: Click here to add text

Signature: