**Application Form - Enjoying Work Collaborative**

**What is this programme about?**

The Enjoying Work Collaborative is a brand-new national Quality Improvement (QI) collaborative being launched by The Royal College of Psychiatrists’ National Collaborating Centre for Mental Health (NCCMH) and Centre for Quality Improvement (CCQI). The aim is to support wellbeing and enjoyment of work in teams across mental health services in the UK.

The programme will support teams to measure and make changes to enhance everyone’s experience at work, using the same methodology as the national QI collaboratives run by the NCCMH on [reducing restrictive practice](https://www.rcpsych.ac.uk/improving-care/nccmh/reducing-restrictive-practice) and [sexual safety](https://www.rcpsych.ac.uk/improving-care/nccmh/sexual-safety-collaborative). It will use the Institute for Healthcare Improvement’s (IHI) Joy in Work framework and will incorporate learning from Trusts in England who have improved wellbeing based on this framework.

The collaborative will be supported by our national improvement lead, Dr Amar Shah, our director of the NCCMH Tom Ayers, our CCQI director Peter Thompson and the team of QI coaches who have supported the work on restrictive practice and sexual safety.

The work is done at a team level, and you can put forward as many teams as you would like and from any setting - all teams are eligible.

**What will it involve?**

The Collaborative will run for 12 months, beginning April 2021. The initial 2 months will involve teams setting up for the work, and then 10 months spent testing ideas and embedding changes.

All the teams on the collaborative will connect virtually six times over the course of the collaborative in learning sessions designed to share ideas and take inspiration from each other. If circumstances allow us to bring back large meetings in-person, we may switch to a combination of in-person and virtual learning sessions.

**What are the commitments you will need to make in participating in this programme?**

It is important for the success of the work that the team(s) that are put forward have had a conversation and agreed to take part in the collaborative.

Teams will need the ability to meet regularly, attend the learning set meetings and implement the change ideas they have in their team.

The exact time and resource required varies from team to team, but an estimation of the time commitment has been included below:

* *Project lead –* each team should have an identified project lead to lead the work in the team and be the key point of liaison with the QI coach
* *Senior sponsor –* a senior sponsor will be someone who has operational responsibility for the service and sufficient influence over the system to be able to unblock any barriers faced by the team. This type of work will require active leadership attention and curiosity
* *Project team* – a small project team should be established including staff of all grades and service users for clinical teams. The project team should meet regularly throughout the project, ideally weekly or fortnightly – the QI coach will also attend these meetings
* *Learning sets/clinics* – there will be monthly learning sets and clinics throughout where we will bring together all teams on the collaborative to share their work and learn together
* *Data collection –* teams will be required to collect data according to our agreed measurement plan to understand the impact of the work.

The collaborative is solely funded by subscriptions and the fee for membership is £4,300 per team (excluding VAT), or for more than one team the fee is £3870 + VAT per team (10% discount applies).

**What support is on offer?**

Each team that joins the collaborative will be allocated a skilled and experienced QI coach who will work with the team to test ideas to improve joy and wellbeing, collect data to understand the impact of changes and help them to overcome barriers in their work. The QI coach will maintain contact throughout in a way that is agreed with the project lead in each participating team.

**How to register**

If you would like to apply for your ward to take part in the collaborative, please complete the registration form and return this to enjoyingwork@rcpsych.ac.uk by 5pm on Friday 5th March 2021.

Please ensure you complete all sections of the registration form including the signed confirmation. Please note that payment is not required at this stage but will be requested at a later date.

**Key dates**

**Registration deadline:** 5pm on Friday 5th March 2021.

**Learning Set meeting dates:**

* Tuesday 6th July 2021, 3-5pm
* Wednesday 8th September 2021, 10am-12pm
* Tuesday 16th November 2021, 11am-1pm
* Thursday 6th January 2022, 2-4pm
* Tuesday 8th March 2022, 10am-12pm
* Tuesday 10th May 2022, 2-4pm

**Registration Form**

Thank you for your interest in the Royal College of Psychiatrists’ exciting new national Quality Improvement (QI) collaborative to support wellbeing and enjoying work in teams across mental health services in the UK.

In order to participate, please complete and return this registration form – including the signed confirmation - no later than 5pm on Friday 5th March 2021 to: enjoyingwork@rcpsych.ac.uk.

**Please note that following registration you will be asked for payment/invoicing details to confirm your place(s).**

**Service Details**

|  |  |
| --- | --- |
| **Service name:** | Click here to add text |
| Address:  | Click here to add text |
|  | Click here to add text |
|  | Click here to add text |
|  | Click here to add text |

**Team Details**

Each team will need an identified project lead and a senior sponsor. Project leads and sponsors can be the same person for multiple teams if appropriate

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| --- | --- |
| **Team 1 name:** | Click here to add text |
| Address: | Click here to add text |
| Address: | Click here to add text |
| Address: | Click here to add text |
| **Senior sponsor:** | Click here to add text |
| Job title: | Click here to add text |
| Telephone number: | Click here to add text |
| Email address: | Click here to add text |
| **Project lead:** | Click here to add text |
| Job title: | Click here to add text |
| Telephone number: | Click here to add text |
| Email address: | Click here to add text |

**Confirmation:**

**Please return to the Enjoying Work team on enjoyingwork@rcpsych.ac.uk no later than 5pm on Friday 5th March 2021.**

I confirm that staff will be available for virtual monthly learning sets, clinics and data collection activities. I understand that we will be invoiced at a later date for the membership fees as set out above.

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| **Name:** Click here to add text | **Date:** Click here to add text |
| **Signature:** |

**Additional Teams**

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| **Team 2 name:** | Click here to add text |
| Address: | Click here to add text |
| Address: | Click here to add text |
| Address: | Click here to add text |
| **Senior sponsor:** | Click here to add text |
| Job title: | Click here to add text |
| Telephone number: | Click here to add text |
| Email address: | Click here to add text |
| **Project lead:** | Click here to add text |
| Job title: | Click here to add text |
| Telephone number: | Click here to add text |
| Email address: | Click here to add text |

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| **Team 3 name:** | Click here to add text |
| Address: | Click here to add text |
| Address: | Click here to add text |
| Address: | Click here to add text |
| **Senior sponsor:** | Click here to add text |
| Job title: | Click here to add text |
| Telephone number: | Click here to add text |
| Email address: | Click here to add text |
| **Project lead:** | Click here to add text |
| Job title: | Click here to add text |
| Telephone number: | Click here to add text |
| Email address: | Click here to add text |

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| **Team 4 name:** | Click here to add text |
| Address: | Click here to add text |
| Address: | Click here to add text |
| Address: | Click here to add text |
| **Senior sponsor:** | Click here to add text |
| Job title: | Click here to add text |
| Telephone number: | Click here to add text |
| Email address: | Click here to add text |
| **Project lead:** | Click here to add text |
| Job title: | Click here to add text |
| Telephone number: | Click here to add text |
| Email address: | Click here to add text |

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| **Team 5 name:** | Click here to add text |
| Address: | Click here to add text |
| Address: | Click here to add text |
| Address: | Click here to add text |
| **Senior sponsor:** | Click here to add text |
| Job title: | Click here to add text |
| Telephone number: | Click here to add text |
| Email address: | Click here to add text |
| **Project lead:** | Click here to add text |
| Job title: | Click here to add text |
| Telephone number: | Click here to add text |
| Email address: | Click here to add text |

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| **Team 6 name:** | Click here to add text |
| Address: | Click here to add text |
| Address: | Click here to add text |
| Address: | Click here to add text |
| **Senior sponsor:** | Click here to add text |
| Job title: | Click here to add text |
| Telephone number: | Click here to add text |
| Email address: | Click here to add text |
| **Project lead:** | Click here to add text |
| Job title: | Click here to add text |
| Telephone number: | Click here to add text |
| Email address: | Click here to add text |

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| **Team 7 name:** | Click here to add text |
| Address: | Click here to add text |
| Address: | Click here to add text |
| Address: | Click here to add text |
| **Senior sponsor:** | Click here to add text |
| Job title: | Click here to add text |
| Telephone number: | Click here to add text |
| Email address: | Click here to add text |
| **Project lead:** | Click here to add text |
| Job title: | Click here to add text |
| Telephone number: | Click here to add text |
| Email address: | Click here to add text |

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| **Team 8 name:** | Click here to add text |
| Address: | Click here to add text |
| Address: | Click here to add text |
| Address: | Click here to add text |
| **Senior sponsor:** | Click here to add text |
| Job title: | Click here to add text |
| Telephone number: | Click here to add text |
| Email address: | Click here to add text |
| **Project lead:** | Click here to add text |
| Job title: | Click here to add text |
| Telephone number: | Click here to add text |
| Email address: | Click here to add text |

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| **Team 9 name:** | Click here to add text |
| Address: | Click here to add text |
| Address: | Click here to add text |
| Address: | Click here to add text |
| **Senior sponsor:** | Click here to add text |
| Job title: | Click here to add text |
| Telephone number: | Click here to add text |
| Email address: | Click here to add text |
| **Project lead:** | Click here to add text |
| Job title: | Click here to add text |
| Telephone number: | Click here to add text |
| Email address: | Click here to add text |

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| **Team 10 name:** | Click here to add text |
| Address: | Click here to add text |
| Address: | Click here to add text |
| Address: | Click here to add text |
| **Senior sponsor:** | Click here to add text |
| Job title: | Click here to add text |
| Telephone number: | Click here to add text |
| Email address: | Click here to add text |
| **Project lead:** | Click here to add text |
| Job title: | Click here to add text |
| Telephone number: | Click here to add text |
| Email address: | Click here to add text |