

QI Roles and Responsibilities



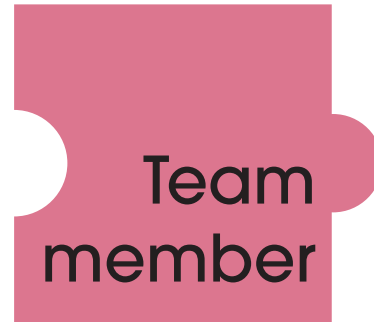
Coach

- Teach and explain use of QI tools and methods
- Support project teams in using QI methodology
- Provide monthly update on team progress to sponsor
- Provide facilitation and feedback to the project team/lead



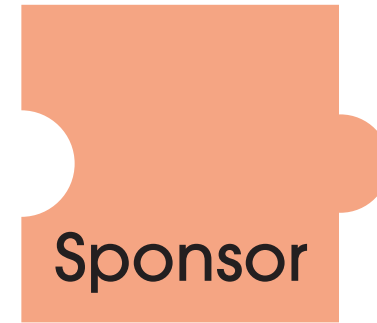
Project lead

- Facilitate regular project meetings (ideally weekly)
- Coordinate work
- Drive results
- Provide expertise and experience



Team member

- Participate in regular project meetings
- Help facilitate meetings
- Take on assignments
- Share responsibility for results
- Provide expertise and experience



Sponsor

- A senior member of staff
- Support formation of stable team at start of project
- Scan the monthly progress reports
- Regular liaison with project leads (at least monthly, ideally face-to-face or virtually)
- Help unblock barriers faced by project teams



Service user

- It is important that each project team has representatives from people with lived experience of mental health services and the inpatient environment
- Additionally, it is critical for the project team to think carefully about how to disseminate information to and get views from the wider team and inpatients on the ward. This is so that everyone is involved in changes from inception through to implementation



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