

ROYAL COLLEGE OF PSYCHIATRISTS

JOB DESCRIPTION

JOB TITLE:	RCPsych in Scotland Education and Training Committee (ETC) Representative
TERM OF OFFICE:	4 years
RESPONSIBLE TO:	RCPsych in Scotland Devolved Council
WORKING WITH:	Dean, ETC Members, RCPsych in Scotland evolved Council Members
ELECTED/APPOINTED:	Appointed
TIME COMMITMENT:	1 day a month (0.5 PAs a week)
SALARY	Voluntary

JOB PURPOSE

To act as the link between the RCPsych in Scotland, the Mental Health Specialty Training Board and the College ETC Committee.

KEY RESPONSIBILITIES

- Attend the Devolved Council of Scotland and the College Education and Training Committee (ETC) to represent the RCPsych in Scotland
- Following each ETC meeting prepare a report for Devolved Council
- Attend the Mental Health Specialty Training Board on behalf of the RCPsych in Scotland and report back on relevant updates and actions
- Respond to administrative requests for agenda items for Devolved Council.
- Take a lead in Devolved Council discussions and bring back to Devolved Council any work undertaken on behalf of the RCPsych in Scotland.
- Respond to new policy or other documentation on behalf of the RCPsych in Scotland sometimes at short notice.
- Undertake active communication with RCPsych in Scotland members and report matters of significance to Devolved Council.

PERSON SPECIFICATION

RCPsych in Scotland ETC Representatives will:

- be a current member of the RCPsych based in Scotland,
- have a current license to practice from the GMC,
- be up to date with regards to the standards required for postgraduate education and CPD,
- have a keen interest in post graduate psychiatric education and the training of psychiatrists,
- understand the national and College standards for CPD,
- be able to fulfill the requirements of the post,
- will have discussed the role with their employer and the employer is content to allow the time needed to carry out the role.

THE COLLEGE VALUES

Courage

- Champion the specialty of psychiatry and its benefits to patients
- Take every opportunity to promote and influence the mental health agenda
- Take pride in our organisation and demonstrate self-belief
- Promote parity of esteem
- Uphold the dignity of those affected by mental illness, intellectual disabilities and developmental disorders.

Innovation

- Embrace innovation and improve ways to deliver services
- Challenge ourselves and be open to new ideas
- Seek out and lead on new, evidence-based, ways of working
- Have the confidence to take considered risks
- Embrace the methodology of Quality Improvement to improve mental health services and the work of the College.

Respect

- Promote diversity and challenge inequalities
- Behave respectfully – and with courtesy – towards everyone
- Challenge bullying and inappropriate behaviour
- Value everyone’s input and ideas equally
- Consider how own behaviour might affect others
- Respect the environment and promote sustainability.

Collaboration

- Work together as One College – incorporating all members, employees, patients and carers
- Work professionally and constructively with partner organisations
- Consult all relevant audiences to achieve effective outcomes for the College
- Work together with patients and carers as equal partners
- Be transparent, wherever possible and appropriate.

Learning

- Learn from all experiences
- Share our learning and empower others to do the same
- Value and encourage personal feedback
- Use feedback to make continuous improvements
- Create an enabling environment where everyone is listened to, regardless of seniority
- Positively embrace new ways of working.

Excellence

- Deliver outstanding service to members, patients, carers and other stakeholders
- Promote excellent membership and employee experience
- Always seek to improve on own performance
- Promote professionalism by acting with integrity and behaving responsibly
- Demonstrate accountability in all that we do
- Uphold the College’s ‘Core Values for Psychiatrists’.

INTERNAL COLLEGE CONTACTS:	
Department:	Professional Standards

Section/Project:	Royal College of Psychiatrists in Scotland
Name of Contact:	Laura Hudson RCPsych in Scotland Manager