

ROYAL COLLEGE OF PSYCHIATRISTS ROLE DESCRIPTION

JOB TITLE:	Policy Lead RCPsych in Scotland
TERM OF OFFICE:	4 years
RESPONSIBLE TO:	Chair of RCPsychiS
WORKING WITH:	
Governance	Devolved Council of RCPsychiS
Management	Chair of RCPsychiS
RESPONSIBLE FOR:	Policy
ELECTED/APPOINTED:	Appointed
TIME COMMITMENT:	Up to 1-2 PAs per month
SALARY:	Voluntary

JOB PURPOSE

To lead member engagement around a set of jointly agreed key policy activities for the RCPsychiS and support the representation of Devolved Council internally and externally on these key policy matters.

KEY RESPONSIBILITIES

- Attend all Devolved Council Meetings.
- Meet with the College Policy Officer and Manager on at least a bimonthly basis.
- Support on responses to new policy or other documentation on behalf of Devolved Council, in relation to agreed priority areas.
- This includes utilising individual expertise, as well as helping to ensure the appropriate Faculties, Specialist Groups, members, and workers are engaged in the response.
- Participate in meetings with stakeholders as required.
- Support on actively communicating key policy issues with College members and report matters of significance to Devolved Council.

THE COLLEGE VALUES

Courage

- Champion the specialty of psychiatry and its benefits to patients
- Take every opportunity to promote and influence the mental health agenda
- Take pride in our organisation and demonstrate self-belief
- Promote parity of esteem
- Uphold the dignity of those affected by mental illness, intellectual disabilities and developmental disorders.

Innovation

- Embrace innovation and improve ways to deliver services
- Challenge ourselves and be open to new ideas
- Seek out and lead on new, evidence-based, ways of working
- Have the confidence to take considered risks
- Embrace the methodology of Quality Improvement to improve mental health services and the work of the College.

Respect

- Promote diversity and challenge inequalities
- Behave respectfully – and with courtesy – towards everyone
- Challenge bullying and inappropriate behaviour
- Value everyone's input and ideas equally
- Consider how own behaviour might affect others
- Respect the environment and promote sustainability.

Collaboration

- Work together as One College – incorporating all members, employees, patients and carers
- Work professionally and constructively with partner organisations
- Consult all relevant audiences to achieve effective outcomes for the College
- Work together with patients and carers as equal partners
- Be transparent, wherever possible and appropriate.

Learning

- Learn from all experiences
- Share our learning and empower others to do the same
- Value and encourage personal feedback
- Use feedback to make continuous improvements
- Create an enabling environment where everyone is listened to, regardless of seniority
- Positively embrace new ways of working.

Excellence

- Deliver outstanding service to members, patients, carers and other stakeholders
- Promote excellent membership and employee experience
- Always seek to improve on own performance
- Promote professionalism by acting with integrity and behaving responsibly
- Demonstrate accountability in all that we do
- Uphold the College's 'Core Values for Psychiatrists'.

INTERNAL COLLEGE CONTACTS:
<ul style="list-style-type: none">• Department: Professional Standards• Section/Project: RCPsychiS• Name of Contact: Laura Hudson• Job Title: Manager RCPsychiS