

Scheme of Delegation - October 2024  
Summary of Key Governance

Area	Eligible Voting Members	Board of Trustees	FMC	DCC	Remuneration Council	Devolved Council	Committee of Council	OMM	President	Treasurer	Registrar	Dean	SMT	CEO	F&O Director	Director	Other body
<b>Council</b>																	
Approval of new members					*		ETC - D										
Approval of new fellows					*		NC - D										
Approval of new Honorary Fellows	#				*		NC - D										
Approval of Presidential Medals					*		NC - D										
National Honors nominations to government							NC - R										Cabinet Office - D
Changes to College SIGs (creation, removal, or title amendments)					D					R							
Constitute Committees of Council	*				D												
Constitute Sub Committees of Committees of Council	*				D												
Termination of Council members from the Council membership due to non-attendance at two consecutive meetings without explanation	D																
Constitution of Faculties, subject to the provision of the Regulations	D				R												
<b>Board of Trustees</b>																	
Appointment of Lay Trustees	*							D									
Appointment of Officers	D																
Appointment of Devolved Nation Chair						D*			D*								
Appointment of Faculty Chair																	D
Appointment of Division Chair																	D
Appointment of College Member/Specialist Associate	D									D							
Invitation of SME to support Board with deliberations		D						R									
Creating a new SIG					D			R									
Amendments to Supplemental Charter, Bye Laws and Regulations		D	R		*			*									
Calling of Special meeting of Council, Board of Trustees and committees of the Board of Trustees and Council																	
Termination of membership (members, fellows, and honorary fellows)		D		R													
Diciplinary actions against membership or associations		D		R													
Reinstatement of membership		D	R														
Appointment of College Auditors	D	R															
Calling an EGM		D			*			R									
Creating new College roles		*			*			D									
Calling an AGM		D			*			R									
Extension of maximum hon. Officer term (under grave national emergencies)		D															
Changes to College faculties (creation, removal, or title amendments)		D			R												
Changes to English Division boundaries		D			R												
Dissolve or re-constitute Committees of Council		D															
Termination of members from the Board of Trustees due to non-attendance at two consecutive meetings without explanation		D															
Termination of members from Council or Board of Trustees due to incompetence, incapacity, not being an ex-officio member of the relevant office, gross misconduct, arrears of fees for over 12 months, disqualified from being a trustee under section 178 or section 179 of the Charities Act 2011		D															
Termination of members from Council or Board of Trustees due to a criminal offence		R		D													
<b>College Role Holders</b>																	
Appointment of Presidential Leads					*				R								
Appointment of Associate Deans					*												
Appointment of Associate Registrars					*						R						
Appointment of PTC Chair					*												
Appointment of SAS Committee Chair					*												
Appointment of Autism Champions					*				R								
Appointment of the RCPsych Editor in Chief					*				R								
Appointment of the Chief Examiner					*				R								
Appointment of the Chair of CALC					*							R					
Appointment of College Leads					*												
Appointment of Chairs of Committees of Council					*				R								
Appointment of Specialist Advisors					*				R								
Election of Vice-Presidents					*				R								
Approval of new College roles		*						D									R - Role Oversight Group
<b>Financial management</b>																	
Annual budget approval		A	R										Consult?	R			
<b>Fees</b>																	
Changes to full membership fees and subscriptions	D	R	R														
Changes to reduced membership fees and subscriptions	D	*	R														
Discretionary decisions about membership fees of individuals		D	<						R								
Changes to examination fees		D	R														
<b>Policies</b>																	
Approval of College position statements and reports												D					
Considering existing and proposed legislation relating to mental health issues and coordinating mental health policy and public affairs initiatives in all jurisdictions of the United Kingdom					*	R	PPAC - R										
Considering and developing good practice guidance relating to professional practice and ethics					*		PPAC - D										
Considering and developing best practice in psychopharmacological and other physical treatments					*		PPEC - D										
Considering, developing and promoting best practice in ECT and related treatments					*		Psychopharmacology Committee - D										
					*		ETC - D										
<b>Organisational Management</b>																	
Strategic Plan		D			R												Resp.
Draft & delivery business Plan (Delivery of strategic plan)		*			Info.												Resp. A
Delivery of the annual budget																	Resp. A

#	Exceptional Circumstances
*	Ratification
D	Decision Maker
R	Review and/or Recommendation to higher authority
<	Delegated to
Resp.	Responsible
A	Accountable

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Implementation of decisions of Council & BoT. Please see additional tab for further detail of the organisational management decisions													Resp.	A			
<b>Elections</b>																	
Canvassing code	*				*			D						R			
Returning officer								D						Resp.			
Appointment of election scrutineers																	
<b>CCQI</b>																	
Creation of new quality networks and accreditation boards								Gov. Board - D								R	
Review of data sets for publication	#							Gov. Board - D								R	
Ongoing management of quality networks and accreditation boards																A	
<b>NCCMH</b>																	
Whether to take on or bid for a new project	#				Info.								Info.	*		D	R

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