

ROYAL COLLEGE OF PSYCHIATRISTS

JOB DESCRIPTION

JOB TITLE:	Trainees Online (TrOn) Neuroscience Trainee Editor
TERM OF OFFICE:	One year, subject to review by the Editor
RESPONSIBLE TO:	Editor, CPD eLearning/Trainees Online (TrOn)
WORKING WITH:	Other members of the TrOn Advisory Board, eLearning team; Trainee Editors are also expected to liaise with other members of the College, including the Psychiatric Trainees' Committee (PTC).
ELECTED/APPOINTED:	Appointed
TIME COMMITMENT:	Approximately 1 session per week, excluding attendance at meetings
SALARY:	Unpaid/voluntary

Background

Trainees Online (TrOn) was launched in 2014 with the aim of creating a CPD-style site specifically for trainees preparing for the MRCPsych exams. The currently commissioned modules aim to cover all aspects of the syllabus in terms of 'basic sciences' (approximately 65 modules) and have to be approved by an exam panel member before publication.

In 2021 the College embarked on a major replatforming project to launch the new [eLearning Hub](#), the home of College eLearning. This new platform accommodates other eLearning projects in addition to the two major publications: [CPD eLearning](#) and [Trainees Online \(TrOn\)](#).

Purpose of role

TrOn modules have been published for the majority of the Basic Sciences syllabus, with other modules being prepared for publication. Our modules have been remapped to the new MRCPsych syllabus, 1-5 (inclusive): [TrOn mapping](#).

The Neuroscience Trainee Editor is required to assist with the systematic revision and improvement of published modules in line with developments to the neuroscience curriculum, as well as the continued development of new modules. They will continue to improve the effectiveness of TrOn as a learning tool.

Strong team-working and communication skills are essential to the work, as is the ability to finish tasks within deadlines.

Key responsibilities

The role will involve:

- identifying suitable authors by assessing applications from higher trainees interested in writing commissioned modules
- liaising with commissioned authors to support module production ensuring that the modules are educationally valuable, accessible to and meet the needs of trainees preparing for MRCPsych examinations; this includes providing written and verbal feedback
- contributing to modules, including co-authoring modules if required, and authoring sections of modules which require updating
- systematically improving published materials, including utilising user feedback and responding to curricular changes to ensure modules are relevant and effective
- supporting publicity of TrOn, including at events such as RCPsych's International Congress, and through social media/written communications
- advising on the future development and sustainability of TrOn.

The TrOn Neuroscience Trainee Editor will be expected to attend the eLearning Board meetings (remotely, approximately three per year), and occasional meetings with editorial staff as required.

Nature of role

This is a voluntary position for core or higher trainees; there is no remuneration related to the post.

It is not essential for the post holder to have passed the MRCPsych examination so long as they are able to demonstrate a sound knowledge of, and an interest in modern neuroscience, preferably gained from study or research outside of that undertaken in Core Training.

Good standing

The TrOn Neuroscience Trainee Editor must be, and must remain, in good standing with the College.

If a complaint is made against a holder of an elected or appointed office under the College's Disciplinary and Complaints Procedure and that complaint is upheld, he or she may be subject to the courses of action set out in the Procedure. Such courses of action may include, but are not limited to, removal from College office, or offices.

General

The Advisory Board member must undertake all duties in line with the College's values, policies, procedures and regulations ensuring that the work undertaken is in accordance with equality and diversity. Further details on the College's values are included in [Our strategic plan and objectives \(rcpsych.ac.uk\)](http://rcpsych.ac.uk).

THE COLLEGE VALUES

Courage

- Champion the specialty of psychiatry and its benefits to patients
- Take every opportunity to promote and influence the mental health agenda
- Take pride in our organisation and demonstrate self-belief
- Promote parity of esteem
- Uphold the dignity of those affected by mental illness, intellectual disabilities and developmental disorders.

Innovation

- Embrace innovation and improve ways to deliver services
- Challenge ourselves and be open to new ideas
- Seek out and lead on new, evidence-based, ways of working
- Have the confidence to take considered risks
- Embrace the methodology of Quality Improvement to improve mental health services and the work of the College.

Respect

- Promote diversity and challenge inequalities
- Behave respectfully – and with courtesy – towards everyone
- Challenge bullying and inappropriate behaviour
- Value everyone's input and ideas equally
- Consider how own behaviour might affect others
- Respect the environment and promote sustainability.

Collaboration

- Work together as One College – incorporating all members, employees, patients and carers
- Work professionally and constructively with partner organisations
- Consult all relevant audiences to achieve effective outcomes for the College
- Work together with patients and carers as equal partners
- Be transparent, wherever possible and appropriate.

Learning

- Learn from all experiences
- Share our learning and empower others to do the same
- Value and encourage personal feedback
- Use feedback to make continuous improvements
- Create an enabling environment where everyone is listened to, regardless of seniority
- Positively embrace new ways of working.

Excellence

- Deliver outstanding service to members, patients, carers and other stakeholders
- Promote excellent membership and employee experience
- Always seek to improve on own performance
- Promote professionalism by acting with integrity and behaving responsibly
- Demonstrate accountability in all that we do
- Uphold the College's 'Core Values for Psychiatrists'.

INTERNAL COLLEGE CONTACTS:

- Department: eLearning
- Section/Project: Professional Standards
- Name of Contact: Katie Hughes
- Job Title: Head of eLearning

September 2023.