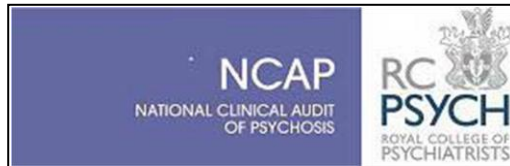Usage of the audit tools and forms for purposes other than those defined by HQIP as part of the NCAPOP are subject to the following disclaimer:

NCAP EIP Spotlight Audit 2018/19

Contextual Data Questionnaire

Notes for completion

Please complete one Contextual Data Questionnaire per Early Intervention in Psychosis (EIP) team. The questionnaire should be completed in a team meeting where staff can discuss responses.

How to complete this audit form
Please refer to the 'Guidance on the EIP Contextual Data Questionnaire' document for information on how to complete this questionnaire, including definitions and guidance for each item.

This contextual data questionnaire is accompanied by an audit of case notes. All data must be collected and submitted online by **30/11/2018**. Please contact your local audit lead if you are unsure how this is being managed in your Trust/Organisation/Health Board.

Further assistance and information
If you require further assistance, please contact the NCAP project team on NCAP@rcpsych.ac.uk or 0203 701 2602/2756 or visit our website at www.rcpsych.ac.uk/NCAP.

All questions in this tool are mandatory.

All responses should be completed for your individual EIP team and not for a wider service or the Trust/Organisation/Health Board as a whole.

Your local NCAP audit lead is:

The organisation ID for your local EIP team is:

Initials of data collector/clinician:

Clinical commissioning group (CCG) organisation name and code:

ODS provider code:

The following questions relate to your individual EIP team and should be completed to reflect your current service provision.

Q1. Does this team routinely collect demographic data of those using mental health services, including the following protected characteristics:

Please tick if <u>routinely collected</u>:

Protected characteristic

☐ *Age*

☐ *Disability*

☐ *Gender reassignment*

☐ *Marriage and civil partnership*

☐ *Pregnancy and maternity*

☐ *Race*

☐ *Religion or belief*

☐ *Sex*

☐ *Sexual orientation*

Other demographic data

☐ *Socioeconomic Status*

☐ *Refugees/asylum seekers*

☐ *Migrant workers*

☐ *Homelessness*

Q2. Does the team, or the Mental Health Trust/Organisation/Health Board or CCG, have a written strategy/strategies to identify and address any mental health inequalities in access, experience and outcomes from using mental health services?

☐ *Yes*

☐ *No*

Q2a. If yes, please send the strategy/strategies directly to the NCAP team at: NCAP@rcpsych.ac.uk.

Please note, if the team/Mental Health Trust/Organisation/Health Board or CCG has a broader strategy, please only include the relevant sections e.g. Mental Health section of the Joint Strategic Needs Assessment.

Q3. What EI service is provided for these age ranges?

	Stand-alone multidisciplinary EIP team	Hub and spoke model	EI function integrated into a community mental health team	No EI service
Under 18's	☐	☐	☐	☐
Ages 18-35	☐	☐	☐	☐
Ages 36 and over	☐	☐	☐	☐

Q4. What length of treatment package (in months) is the team commissioned to provide for these age ranges?

Under 18s

Age 18-35

Age 36 and over

Q5. Please select the option that best describes the model of provision for children and young people (CYP) in your team:

☐ *Specialist EIP team embedded within CYP mental health services*

☐ *Specialist CYP EIP team*

☐ *Adult EIP service with staff that have expertise in CYP mental health*

☐ *Adult EIP service with joint protocols with CYP mental health services*

☐ *No CYP provision*

☐ *Other – please specify below*

Q5a. Other model - please specify

Q6. How many whole time equivalent EIP care coordinators work for the service?

☐

Q7. Has there been an increase in the number of staff posts in this service in the last 12 months?

☐ *Yes*

☐ *No*

Q8. Is this service able to provide Cognitive Behavioural Therapy (CBT) for At-Risk Mental State (ARMS):

☐ *Within the team*

☐ *Elsewhere (e.g referral to IAPT)*

☐ *Not at all*

Caseload

Q9. What is the total caseload of the team?

Guidance: This includes people who have been accepted onto the caseload with First Episode Psychosis, At-Risk Mental State for Psychosis or for extended assessment.

☐

Q10. How many people on the total caseload are in the following age ranges?

Guidance: the total of these responses must not exceed the total caseload

	First Episode Psychosis (FEP)	*At-Risk Mental State (ARMS) for psychosis*	*Suspected FEP*
Under 14	☐	☐	☐
Aged 14-17	☐	☐	☐
Aged 18-35	☐	☐	☐
Aged 36 and over	☐	☐	☐

Q11. Please state the length of treatment in months to the nearest month, of the last 10 service users with confirmed First Episode Psychosis who <u>completed a package of care</u> and were <u>discharged</u> from the team:

Service user 1 (months) ☐

Service user 2 (months) ☐

Service user 3 (months) ☐

Service user 4 (months) ☐

Service user 5 (months) ☐

Service user 6 (months) ☐

Service user 7 (months) ☐

Service user 8 (months) ☐

Service user 9 (months) ☐

Service user 10 (months) ☐

**END OF CONTEXTUAL DATA QUESTIONNAIRE
Thank you for completing this form for your team**