JOB DESCRIPTION - RCPsych in Scotland Regional Advisor

Term of Office
Reviewed after five years. This period may be extended only in exceptional circumstances. The appointment will cease on retirement from full time practice.

Minimum of one PA per week.

Definition of appointment
Regional Advisors are representatives of the College on all matters relating to postgraduate education in Psychiatry. They are the College’s link with Regional Postgraduate Deans and Heads of School of Psychiatry concerning issues relating to postgraduate psychiatric education. The areas covered by Regional Advisors are coterminous with Postgraduate Deaneries in England Scotland, Wales and Northern Ireland.

Regional Advisors have Deputies who have a complementary role, and act on their behalf in their absence. The Regional Advisor and Deputy Regional Advisor should work closely together.

Contact with the College
Three meetings are held each year at the College, chaired by the Registrar, to which all Regional Advisors and their Deputies are invited.

Method of appointment
The Chair of the RCPsych in Scotland is responsible for recommending the appointment of Regional Advisor and Deputy Regional Advisor; final approval is given by the Education, Training and Standards Committee. The Chair is expected to make the process known and to provide an opportunity for candidates to apply. A selection interview will take place if more than one candidate applies and prior to this the Chair of the RCPsych will consult the following people:

- Executive Committee
- Local Postgraduate Dean
- Director of Public Health
- Head(s) of local University Department(s)
- Chair of the Regional Postgraduate Psychiatry Training Committee
- Outgoing post holder
## Duties

- Acting as the RCPsychiS representative on all matters relating to postgraduate education in Psychiatry.

- Involvement in GMC and Deanery Quality Assurance procedures. Regional Advisors should also play a part in assisting Training Programme Directors Educational Supervisors and DMEs to implement the recommendations.

- Being formally involved in the annual educational appraisal process of Trainees in relation to the ARCP process.

- Together with the Postgraduate Dean, undertake visits to meet with TPDs, Educational, Clinical supervisors and trainees to discuss local educational problems, as necessary.

- Active involvement in training programmes in their Region, including assisting with the general development of such rotations.

- Involvement in the provision of Postgraduate Psychiatry courses (e.g. the MRCPsych Curriculum Courses)

- Provide advice to recruits to Psychiatry, as well as to trainees in Psychiatry who encounter educational or career problems.

- Regional Advisors should inform the College of major local developments and problems.

- Regional Advisors may also be involved in the recruitment to Psychiatry process.

## Committees

Regional Advisors should be members of the Mental Health Specialty Training Board.

Regional Advisors should be part of local Specialty Training Committees

Regional Advisors should also keep in close touch with the work of the RCPsychiS and should be members of its Executive Committee

Regional Advisors to meet regularly with Regional Representatives and maintain a good working relationship with their Deputy Regional Advisor.